

**Van Buren County Brownfield Redevelopment Authority
Regular Meeting Minutes
February 12, 2020**

**Board of Commissioners Room, 219 E. Paw Paw Street
Paw Paw MI 49079**

1. Call to Order and Determination of Quorum

At 3:30 pm, by Chairperson Lisa Phillips, with attendees/absentees/quorum status as follows:

Board Members Present (8) Chair Phillips, Vice-Chair Petersen, Gail Patterson-Gladney, Cynthia Compton, Sarah Moyer-Cale, Katie Strohauer (arrived after Item 5), Zachary Morris and Dr. Patrick Creagan; **Board Members Absent and Excused (1)** Kate Hosier; **Board Vacancies: (0)**. A quorum (7 of 9) is initially present.

Staff and Others Present: Secretary-Treasurer Wayne Nelson; Environmental Consultant Erik Peterson.

- 2. Approval of Agenda--**Motion by Creagan, supported by Morris, to approve the prepared agenda. Approved by a vote of 7-0.
- 3. Approval of Minutes of Regular Meeting held January 8, 2020--**Motion by Patterson-Gladney, supported by Creagan, to approve the minutes of the Regular Meeting held January 8, 2020. Approved by a vote of 7-0.
- 4. Public Comment—**None
- 5. Correspondence—**Jan Petersen presented an online survey request from the Van Buren Conservation District.

Member Arrival: Board Member Katie Strohauer arrived at 3:33 pm.; a quorum (8 of 9) is now present.

6. Secretary-Treasurer's Report--Nelson presented a written and oral report, with action items as follows:

- a. The following invoices were presented for approval:

Amount	Vendor	Invoice #	Invoice Date	Reason
	EPA Grant Invoices:			
\$ 2,205.00	Envirologic Technologies Inc	06248	2020-01-15	67901 Red Arrow; Cleanup Planning
210.00	Envirologic Technologies Inc	06277	2020-02-05	413 W Delaware; B-Plan
95.00	Envirologic Technologies Inc	06279	2020-02-05	804 S Kalamazoo; BEA/DDCC
884.10	Envirologic Technologies Inc	06282	2020-02-05	99 Walker St; BEA/Eligibility
\$ 3,394.10	Envirologic Sub-Total & Total of All Invoices			

Motion by Patterson-Gladney, supported by Petersen, to approve payment of the foregoing invoices totaling \$3,394.10. Approved by a vote of 8-0.

7. New Business—

- a. **New additional Work Order #34 for 67902 Red Arrow Hwy (Environ Marketing LLC)**

Project—Erik Peterson presented a new additional Work Order #34 for \$2,205.00, for additional cleanup planning due to the complexity of the project at 67902 Red Arrow Highway.

Motion by Compton, supported by Petersen, to approve Work Order #34 for \$2,205.00, budgeted against the Hazardous Substances Grant for the 67902 Red arrow Highway project. Approved by a vote of 8-0.

- b. Possible Applications--**A new project application of 101 S State St, Gobles, and an additional application for 153 Commercial Ave, Paw Paw, are not yet ready for submission,

8. Old Business—EPA Grant/Brownfield Plan Project Updates--Erik Peterson gave brief verbal updates on EPA Grant projects as follows:

- a. 10336 Blue Star Hwy—Phase I and II both completed with no contaminants found.
- b. 153 Commercial Ave—Uncertain if project will continue; applicant/owner/interested parties continue to discuss.
- c. 23944 Red Arrow Hwy—Additional Phase II sampling pending.
- d. 413 Delaware St—Brownfield Plan being nearing final stages; awaiting blight resolution from Village and SEV estimate from Assessor.
- e. 67902 Red Arrow Hwy—Brownfield Plan progressing, close to refile for EGLE Grant and Loan.
- f. 05585 Blue Star Hwy-- Brownfield Plan progressing, awaiting SEV estimate from Township Assessor.
- g. 804 S Kalamazoo St—Developer obtaining cost estimates; should progress in Spring.
- h. Mattawan Commercial—still uncertain if Plan will be implemented.
- i. Paw Paw Brewing—Awaiting final EGLE Loan Closeout; Nelson met with owner regarding past due obligations.

9. General Member Comments—No significant comments.

10. Adjournment

There being no additional business, the meeting was adjourned by the Chair at 4:27 pm.



Wayne Nelson, Secretary-Treasurer
Van Buren County Brownfield Redevelopment Authority

Acronyms used in BRA Minutes:

Acronym	Type	Meaning
BRA or VBCBRA	Agency	Van Buren County Brownfield Redevelopment Authority
EPA	Agency	U. S. Environmental Protection Agency
EGLE (formerly MDEQ)	Agency	Michigan Department of the Environment, Great Lakes, and Energy (formerly MI Department of Environmental Quality)
MEDC	Agency	Michigan Economic Development Corporation
VBC	Agency	Van Buren County
VBCBOC	Agency	Van Buren County Board of Commissioners
BEA	Environmental Term	Baseline Environmental Assessment
DDCC	Environmental Term	Documentation of Due Care Compliance
ESA	Environmental Term	Environmental Site Assessment (as in Phase II ESA)
QAPP	Environmental Term	Quality Assurance Project Plan
ETI	Company	Envirologic Technologies Inc, the EPA Grant contractor
SEV	Property Tax Term	State Equalized Value-should approximate 50% market value
TV	Property Tax Term	Taxable Value-the value for property tax rate billing